

# PERMIT APPLICATION INCLUDING RESPONSES



TO

FROM

## REFERENCE

### PERMIT REFERENCE

Include organisation code and workstream prefix. Number in addition to this must be 19 characters or less. Can include dashes (-) or underscores (\_) to separate characters.

## PURPOSE

PERMIT APPLICATION  COMMENT  CANCELLATION  OTHER

START WORKS  STOP WORKS  EXTENSION

## TIMINGS

DATE OF ISSUE  TIME OF ISSUE   
DD/MM/YY Immediate only. HH:MM (24 hour)

PROPOSED START DATE AND TIME  PROPOSED END DATE AND TIME   
Time required for immediate permits only

ACTUAL START DATE AND TIME  EXTENSION REQUEST

ACTUAL STOP DATE AND TIME

## WORKS CATEGORY

IMMEDIATE -EMERGENCY  IMMEDIATE - URGENT  MINOR  STANDARD  MAJOR

## LOCATION DETAILS

DESCRIPTION OR HOUSE NAME OR NUMBER

STREET NAME

LOCALITY, TOWN, COUNTY

USRN

POST CODE

COORDINATES

EASTINGS

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NORTHINGS

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**DESCRIPTION OF WORK AND AUTHORITY COMMENTS**

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